

Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
<p>2 Architectural Review Board</p> <p>Contact Information:</p> <p>Beth LaCivita, Executive Director Tallahassee Trust for Historic Preservation, Inc or Alyssa McManus</p> <p>423 East Virginia Street Tallahassee, FL 32301 Ph. 488-7100 FAX 488-7333</p> <p>Staff: Acting Planning Director: Val Hubbard 891-8633</p> <p>Planning Commission Chairman or Designee ("designee" approved by Ordinance 10/28/97) Planning Commission Chairman (elections are held in September; new chairman takes office in October)</p>	<p>Ch. 266.116 F.S., 1981 - Leon County Code Sec 10-853 (pg CD 10:162) Sec. 8.6, Ch. 27 - City Code</p> <p>Bylaws approved 6/28/94; ordinance amendments approved 8/9/94 and 10/28/97</p>	<p>10 members:</p> <p>4 - appointed by BCC 4 - appointed by City</p> <p>1 - Planning Commission (Chairman or his designee)</p> <p>1 - Planning Department Director</p> <p>As of 11/97, the Tallahassee Trust for Historic Preservation, Inc. (TTHP) (formerly Historic Preservation Board) is comprised of the sitting members of the HPB as of May 1997 when the Articles of Incorporation were approved. The TTHP may appoint up to 12 additional members. It will make recommendations to the Board for appointment to the ARB from its membership. City and County Commissions each select one TTHP member for appointment to the ARB.</p>	<p>As of 7/1994, initial terms were two and three years; thereafter, all terms are 3 years.</p> <p>Terms expire June 30</p> <p>Number of terms allowed: 2 full consecutive (except Planning Commission chairman and Planning Department Director)</p> <p>Vacancies are filled for the remainder of an unexpired term.</p>	<p>Noon, first Wednesday of every other month (unless no items are scheduled for the agenda.</p>	<p>Reports are required by the Federal Certified Local Government (CLG) program. Provides annual report to City and County, to be submitted in Nov. of each year for the previous fiscal year.</p>	<p>1. Reviews and makes recommendations on the listing of properties on the Local Register Historic Places; 2. Reviews changes, except for routine maintenance, to the exterior of properties zoned HPO, and issues or denies Certificates of Appropriateness; 3. When necessary to protect the character of property in the HPO, grants variances in accordance with the provisions stipulated in the applicable City or County ordinance; and 4. on behalf of City and County, administers federal Certified Local Government program for historic preservation. (Source: Bylaws adopted by BCC on 6/24/94.)</p> <p>Directs appeals of its decisions to the Planning Commission, which hears appeals and makes recommendations to the County Commission.</p> <p>Eligibility Criteria: 4 - owners of property zoned HPO (City and County each appoints two) 2 - members of American Institute of Architects (City and County each appoints one) 2 - members of Tallahassee Trust for Historic Preservation, Inc. (City and County each appoints one) Chairman of the Planning Commission, or designee Director of the Planning Department</p>

Attachment #
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<p>3 Bicycle and Pedestrian Advisory Committee</p> <p>Staff: Jennifer Zadwick Carver, AICP City of Tallahassee, City Hall 300 S. Adams Street Tallahassee, FL 32301 891-8090 carverj@talgov.com</p> <p>Mary Anne Koos, FDOT District 3, Bicycle/Pedestrian Coordinator P.O. Box 607 Chipley, FL 32428 850-638-0250 maryanne.koos@dot.state.fl.us</p> <p>Beth Perrine TLCPD 891-8600 perrineb@talgov.com</p> <p>County Contact:</p> <p>Christine Coble, Agenda Coordinator County Administration 488-9962</p>	<p>Created in 1976 under authority of the MPO. MPO endorsed as the official bicycle planning advisory committee for Leon County on 11/19/1984 Bylaws approved January 1989 and amended May 17, 1993 by MPO.</p>	<p>11 members</p> <p>4 - BCC 4 - City 3 - MPO</p> <p>8 staff members who are ex-officio non-voting members</p>	<p>3 year terms.</p> <p>Terms expire October 31.</p> <p>Number of terms allowed: two consecutive 3-year terms (six years).</p> <p>Vacancies filled for the remainder of the unexpired term. Committee chairperson notifies MPO, County Commission and City Commission of vacancies within 30 days of vacancy and provides a pool of applicants to be considered for appointment to the vacant position.</p>	<p>Regular meetings once a month, first Tuesday at 5:30 pm, City Hall, unless canceled by the chairperson. Special meetings may be called by the chairperson with a minimum of 3 working days advance notice.</p>	<p>Minutes, records, correspondence and other documents retained by City Traffic Engineering Division.</p> <p>Report of Sunset review shall be provided to Committee Chairperson and chairpersons of the MPO, County Commission and City Commission.</p>	<p>1. Assists with development and implementation bicycle and pedestrian facility network for Leon County and City. 2. Reviews design and location of bicycle and pedestrian facilities. 3. Identifies and recommends funding sources for bicycle and pedestrian programs and projects. 4. Advises the School Board as to development or expansion of bicycle and pedestrian education programs, and access to public schools. 5. Promotes better public awareness and understanding of the benefits of non-motorized transportation. 6. Assists in planning promotion of bicycling and walking events. 7. Reviews and advises on development and enforcement of traffic laws as they pertain to bicycle and pedestrian safety. (Source: Bylaws approved 5/17/93.)</p>

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<p>14 Contractors Licensing and Examination Board</p> <p>STAFF: Susan Roberts Community Development Contractors Licensing Board Administrator 488-9300</p> <p>Board Attorney Cherry Shaw Asst. County Attorney 301 S. Monroe St. Tallahassee, FL 32301 487-1008</p>	County Ordinance 74-22, Amended 9/8/1998	7 members. Each commissioner appoints one member. Building Inspection Department Director serves as non-voting executive secretary and keeps records of all proceedings.	3 years. Terms expire March 31. Number of terms allowed not specified in ordinance. Vacancies filled for remainder of unexpired term.	<p>First Thursday of each month, 4:30 p.m.</p> <p>Leon County Courthouse 301 S. Monroe Street 5th floor, Commission Chambers</p>		<p>RESPONSIBILITY: Accepts and approves or disapproves applications Administers Examinations for contractors licenses Issues contractor certificates Conducts hearings and Disciplines contractors for violations of building codes or State Statutes</p> <p>ELIGIBILITY CRITERIA: Category & Appointing Commissioner:</p> <p>Pool Contractor: At Large - DePuy (John Salvo) Consumer Representative: At Large - Thael (Katherine Beck) Building Contractor: District 1 - Proctor (William Muldrow) Business Person: District 2 - Sauls (Gus Winchester) Architect or Engineer: District 3 - Winchester (William Ervin) Consumer Representative: District 4 - Grippa (Huel Wheeler) Consumer Representative: District 5 - Rackleff (Helen Arnold)</p>

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18 Educational Facilities Authority STAFF: Calvin Ogburn Executive Director 3263 Robinhood Road Tallahassee, Florida 32312 386-4848 FAX: 385-9324	Ch. 243, F.S. County Resolution (7/17/1990)	7 members. Each commissioner appoints one member	Initial terms were 1 through 5 years; thereafter, all are 5 years. Terms expire July 31. Number of terms allowed not specified. Vacancies filled for remainder of an unexpired term.	Second Monday of each month, or as needed	Within first 90 days of each calendar year, reports to the BCC its activities for the preceding calendar year	RESPONSIBILITY: The purpose of the authority shall be to assist institutions for higher education in the construction, financing, and refinancing of projects, and for this purpose the authority is authorized and empowered as set forth in Chapter 243.22, Florida Statutes. ELIGIBILITY CRITERIA: All members must be residents of Leon County. At least one must be a trustee, director, officer or employee of an institution for higher education.

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<p>19 Enterprise Development Zone Agency (EZDA) Board of Commissioners</p> <p>Rick Fausone, Supervisor Planning, Research and Graphics Tallahassee-Leon County Planning Department</p> <p>891-8600</p>	<p>BCC Ordinance - June 11, 2002</p> <p>BCC Resolution - July 30, 2002</p>	<p>11 - appointed by the BCC</p>	<p>Initial Terms staggered for specific members. Subsequent terms are 4 years.</p> <p>Chamber of Commerce - 4 yrs Local finance or insurance entity - 4 yrs Business operating w/in EZ - 4 yrs Resident residing w/in EZ - 4 yrs Non-profit, community-based organization operating w/in EZ - 4 yrs Local Workforce Development Board - 4 yrs Local Code Enforcement Board - 1 yr Local Law Enforcement - 3 yrs BCC Chairperson or designee - 3 yrs BCC Vice-Chair or designee - 2 yrs Mayor, City of Tallahassee or designee 2 yrs</p>	<p>Meet at such times and places as the Chair deems appropriate</p> <p>All meetings will be open to the public, upon due notice published in a newspaper of general circulation, and minutes of meetings prepared and filed with the County Clerk and City Clerk</p>	<p>Quarterly reports to the BCC and the City Commission, evaluating the progress in implementing the strategic plan for the Enterprise Zone</p> <p>File annually with City and County Commissions, on or before March 31 of each year, a report of the Agency's activities for the preceding fiscal year which will include a complete financial statement</p> <p>Annually prepare and submit a comprehensive report to the State Office of Tourism, Trade and Economic Development (OTTED) that discloses the accomplishments in Leon County</p>	<ul style="list-style-type: none"> - Review, process and certify applications for state enterprise zone tax incentives - Provide assistance to businesses and residents within the EZ - Promote the development of the EZ - Make and execute contracts and other instruments necessary to the exercise of the County's powers as an EZ governing body - Assisting in the development and oversight of the EZ strategic plan and identifying and recommending ways to remove regulatory barriers placed on businesses to the County and City Commissions - To oversee and monitor the implementation of the strategic plan for the Enterprise Zone - To identify to the City and County Commissions the financial needs of, and local resources or assistance available to, eligible businesses within the EZ

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<p>38 Science Advisory Committee</p> <p>STAFF:</p> <p>Tammy Trusty Growth and Environmental Management 3401 W. Tharpe Street 32303 488-9300</p>	<p>BCC established in April 1995.</p> <p>Amended bylaws approved 2/8/2000</p>	<p>9 members 7 appointed by BCC, each commissioners appoints one. 2 appointed by the City</p> <p>If additional government bodies desire to make appointments to the Committee, said appointments shall be of an ex-officio nature. Ex-officio members will not have voting rights, but may participate in all other proceedings of the committee.</p>	<p>Terms expire March 31. Appointed members serve a two-year term and shall be eligible for Commissioner reappointment as long as they are active, interested and adhere to the articles of the by-laws. Per the 2000 revisions to the by-laws, terms will be staggered as follows: BCC appointments representing Commission Districts I, III, and IV and City Commission appointment #1 will expire in (March) 2000. BCC appointments representing Commission Districts II, V, and the At-Large Districts and City Commission appointment #2 will expire in (March) 2001. Vacancies filled for remainder of the unexpired term.</p>	<p>Meets the first Wednesday of each month, 8:30 a.m., in the 5th Floor Training Room, Leon County Courthouse. Meetings are usually limited to two hours.</p>	<p>Report to BCC annually.</p>	<p>RESPONSIBILITY: Evaluates scientific evidence and reports findings and recommendations pertaining to environmental issues.</p> <p>ELIGIBILITY CRITERIA: All appointees to the SAC shall be credentialed scientists.</p>

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41 Water Resources Committee STAFF: Stephen Hodges, Senior Planner Environmental Planning Tallahassee-Leon County Planning Department 891-8600; 891-8108 Fax: 891-8734	Created by BCC action on 7/18/1995.	7 members, Each commissioner appoints one member (see eligibility), plus unspecified number of ex-officio, non-voting members.	Initial terms staggered: four 2-year terms; three 1-year terms; thereafter, all terms 2 years. Terms expire July 31. No limit on number of terms allowed. Vacancies filled for remainder of unexpired term.	Meets the second Monday of each month, 7 - 9 pm Public Works Administration Building 2280 Miccosukee Road	Reports at least annually.	RESPONSIBILITY: Addresses community-wide concerns such as flooding, recreational and community economic value, watershed management and funding priorities. Reviews waterbody conditions and impact of development. ELIGIBILITY CRITERIA: Representatives of four interest groups: 1. conservation/environment 2. legal/planning 3. real estate/economic development 4. boating/fishing